Mr. X CV

 **Contact Details:**

**Name:**

**Address:** ….

**Home Phone:** ….
**Mobile:** ….
**WhatsApp Number:**

**E-Mail:** mrx@gmail.com
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**Qualifications:**

(State your highest level of education first and other qualifications– the year of completion, name of the college or institute, and its location. Indicate the major areas of study. Include any post graduate training)
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**Employment Background:**

(For each employer over past 5 years)
**Employer:** (Name the organization)
**Period:** (Month and year- start and end date)
**Role:** (Job Title or functional descriptor)
**Responsibilities/Achievements**:

(Describe key tasks performed and one or two significant personal or team achievements)
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**Employer;** Period; Role. (Name the organization, month, year and job title)
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**Professional Memberships:**

(Body and Membership status)
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**Referees in Iran (If Any):**

(Indicate the names and relationships in Iran)